

MANISTEE PEG COMMISSION
MINUTES
January 10, 2011

A regular meeting of the Manistee PEG Commission was called to order by Chair Mark Sandstedt on Monday, January 10, 2011 at 6:30 p.m. in the conference room at Manistee High School, 525 Twelfth Street, Manistee MI followed by the Pledge of Allegiance.

PRESENT: Mark Sandstedt, Kathy Ervin, Dean Kruse, Dan Wrzesinski

ABSENT: Therran Ferguson, Dan Freeburg

ALSO PRESENT: MPA Executive Director - Keith Brown
City Clerk – Michelle Wright
Kevin Summers (SEED Program Administrator, Manistee)

AGENDA. MOTION by Kruse, second by Wrzesinski to approve the Agenda as presented with the exception of re-ordering of items to allow Kevin Summers to make his presentation first. All in favor.

SEED PROGRAM. Mr. Summers briefly described the SEED Program and its after-school program at Manistee High School. His remarks dealt primarily with how introducing video production/technology skills will benefit students and the community.

MINUTES. MOTION by Ervin, second by Kruse to approve the minutes of 9/13/2010 as presented. All in favor.

EXECUTIVE DIRECTOR'S REPORT. Keith Brown reported on activities during November and December during which he and Sandstedt investigated where MPA-TV would be housed in the future. After careful consideration and numerous meetings, it was determined that the station would remain at Manistee High School.

UNFINISHED BUSINESS

1. POLICY & BYLAW REVIEW. The sub-committee has reviewed and suggested various changes to the Policy and Bylaws to comply with City policies. MOTION by Kruse, second by Wrzesinski to approve the changes. All in favor. Wright will present the changes to City Council for their approval.
2. SPACE EXPLORATION. Space allocation issue was resolved with the suggestion that Rehearsal Rooms adjacent to the Music Room be used as occasional studio space. Other locations as warranted.

3. MEETING SCHEDULE. Decision was made to keep the current day and time as the PEG Commission's meeting schedule. MOTION by Kruse, second by Wrzesinski to approve the 2011 Meeting Schedule as presented. All in favor.

NEW BUSINESS

1. ELECTION. MOTION by Kruse, second by Wrzesinski to keep current officers, with the exception of Kruse's withdrawal from the Secretary's position. We will fill the secretary's role as soon as possible. All in favor. Chair – Sandstedt, Vice-Chair – Ervin.
2. BUDGET. Brown presented the FY 2011–2012 MPA-TV budget. MOTION by Kruse, second by Ervin that it be approved. All in favor.
3. CELL PHONE DATA CONTRACT. Cell phone data contract request was approved as it is in the approved budget.
4. PURCHASE APPROVAL. The Commission approved purchase, up to \$2,500, for the purchase of a new video editing machine. MOTION by Kruse, second by Wrzesinski. All in favor.

There being no further business, meeting adjourned at 7:26 p.m.

Respectfully submitted,

Kathy Ervin, Vice-Chair
Michelle Wright, City Clerk